

IOM EGYPT COUNTRY OFFICE

CALL FOR EXPRESSION OF INTEREST (CEI)

1 **Timeline**

CEI Reference number	
Posted (date)	15 April 2024
Clarification Request	25 April 2024
Application Deadline	28 April 2024
Notification of Results	2 weeks
Implementation Start Date	15 May 2024
Implementation End Date	28 February 2025

2 **Locations**

Egypt nationwide

3 **Sector(s) and area(s) of specialization**

Provision of protection services to individuals in vulnerable situations (at-risk groups among host, migrants communities).

4 **Issuing Agency**

International Organization for Migration (IOM) in Egypt (Cairo) is looking for a strategic partnership with a non-governmental organization (national or international) that has substantial nationwide capacity (including warehouses, human resources, experience working with vulnerable migrants) in Egypt.

5 **Rationale**

The overall IOM Protection portfolio includes multifaceted approach to support vulnerable migrants and hosting communities, strengthen the capacity of non-governmental (NGO) and community-based organizations (CBO), facilitate migration governance and partnership with the government.

To support IOM to implement its protection and prevention program activities, IOM builds a roster of interested and dynamic NGOs and CBOs with relevant experience and capacity in the protection area to pre-assess and refer vulnerable cases to IOM, provide required direct and reintegration assistance to build economic self-sufficiency, social stability, and psychosocial wellbeing of migrants and hosting communities in coordination with local authorities and community leaders.

The program will be implemented in the time frame of 2024 – 2025 in partnership with pre-selected INGOs/NGOs and CBOs given the availability of confirmed funding. The implementing partner should be a duly registered local NGO with at least five years' experience in carrying out assistance services with vulnerable migrants (and migrant victims of trafficking) in Egypt;

The implementing partner should have previously successfully managed international donor-funded projects, proof of previous or current work with migrant communities in Egypt,

capacity to partially prefinance project, be fluent in English and Arabic.

6 Expected Results

Based on the objectives and priorities of program activities and individual capacity of the interested organization the following results are expected from implementing partners (IPs):

- *Capacity building of the hosting communities and local authorities to listen and pre-assess the protection risks for refugees and asylum seekers, victims of trafficking in persons (TIP) & gender-based violence (GBV), unaccompanied minors (UAMs), people living with disabilities (PLwD), etc. and refer to IOM for eligibility screening;*
- Capacity building of migrant and refugee community leaders, health volunteers and other CBOs to sensitize communities on their rights, availability of services, risk communication, and community engagement.
- Collect and process data in Kobo on vulnerable cases and service roadmaps;
- Distribution of food and non-food items to IOM’s beneficiaries;
- Income-generating orientation and support;
- Carry out the catch up clubs for students who have had their education interrupted by the conflict, including providing essential education materials.
- Conduct outreach and host community cohesion events with children from migrant and host communities.

7 Indicative Budget

The budget requested from IOM should not exceed 30,000 USD for the whole period of partnership of which operational costs should be not less than 75%.

8 Selection Criteria

Name	Description	Weig
Relevance of proposal to achieving expected results	<ul style="list-style-type: none"> • Relevance of proposal to achieving expected results; • Expertise on budgeting, communication, negotiation and participation skills; • Geographical nationwide coverage with the presence in areas of intervention (Aswan, Alexandria, Dakahlia and Cairo); • Expertise and experience in developing and delivery of training programs and capacity building for CSOs and public institutions, community leaders and members; • Adequacy and clarity of the proposed budget (including contributions of the prospective IP); • Relevant technical expertise and experience in working with a different range of stakeholders at a national and local level in protection sectors; • Experience with conducting rights principles such as inclusion, equality, accountability, participation, 	60
Sustainability of intervention	<ul style="list-style-type: none"> • Experience in partnering with key stakeholders related to humanitarian and development projects • National and local experience, presence and community relations; • Management ability; • Sustainability of intervention. 	20

Other	<ul style="list-style-type: none"> • Replicability/scalability; • Gender mainstreaming skills to apply during implementation of the programs; • Innovative approach; • Proven capacity in financial management of projects; • Good familiarity with political and social environments in Egypt 	20
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9 ***For more information on this partnership opportunity, and to apply:***

The organizations responding to this call need to demonstrate their capacity to implement either all listed or individual activities.

IOM reserves the right to cancel/reduce the scope of planned activities or to introduce new/broaden scope of the existing activities. Selected Implementing partner needs to be ready to develop a detailed budget based on submitted proposal in two weeks upon receiving the notification from IOM.

All applicants will receive written notification, within the two weeks after the deadline for the submission of Concept Note, of the outcome of the selection process. Should an applicant request further clarification, IOM will provide a response explaining the transparency and integrity of the selection process undertaken.

IOM reserves the right to decline disclosure of the specificity of decision derived by the IOM mission due to reasons related to confidentiality.

IOM reserves the right to accept or reject any Expression of Interest, and to annul the selection process and reject all Expression of Interest at any time, without thereby incurring any liability to the affected Implementing Partners.

For more information, please contact in writing (insert a dedicated email address with controlled access).

The Application must be submitted by e-mail to IOM IOMEgyptApplications@iom.int no later than 28 April 2024 12:00 pm. Late Application will no longer be considered.

A detailed description must be provided on how the requirements specified in the Call for Expression of Interest (CEI) issued by IOM will be matched by the capabilities, experience, knowledge and expertise of the Implementing Partners.

The Application must be submitted in the English language and in the format prescribed by IOM within the CEI. All required information must be provided, responding clearly and concisely to all the points set out. Any application which does not fully and comprehensively address this CEI requirements may be rejected.

The Application document should comprise of the following:

- Cover Letter;
- Duly accomplished application documentation as outlined within the CEI;
- Any other relevant documents.

Applications may be modified or withdrawn prior to the closing time specified in this CEI.

Applications shall not be modified or withdrawn after the deadline.

The Implementing partner shall bear all costs associated with the preparation and submission of the Application and IOM will not in any case be responsible and liable for the costs incurred.

IOM at no occasion will ask an application fee from Implementing Partners.

Partners can use IOM's We Are All In platform <https://weareallin.iom.int/> for reporting fraud, corruption or misconduct. IOM will treat all information (or that marked proprietary/sensitive/financial) received from Implementing Partners as confidential and any personal data in accordance with its Data Protection Principles.

The Implementing Partner, by submitting an application, gives consent to IOM to share information with those who need to know for the purposes of evaluating and managing the proposal.

By submitting the application/expression of interest, the applicant confirms adherence to IOM's Declaration of Conformity Form and acknowledges receipt of the list of Proscribed Practices (enclosed).

The full package of documents shall be submitted to IOM via. IOMEgyptApplications@iom.int

10. **Attachments**

Description	URL
Concept note	Annex A-IP-Concept-Note-with-Guideline
Checklist	Annex B-checklist
Budget	Annex C-Budget Template
Declaration of conformity	Annex D-Declaration-of-Conformity-for-Implementing-Partners
Questionnaire	Annex E-Gen Info Questionnaire
Declaration of non-conflict of interest	ANNEX F- Declaration-of-Non-Conflict-of-Interest

For any inquiry please send to IOMEgyptApplications@iom.int