



International Organization for Migration (IOM)
The UN Migration Agency

Call for CV / Expression of Interest

Assignment Title : **National Consultant Supply Chain**
Duty Station : **IOM Cairo, Egypt**
Type of Appointment : **Consultancy Contract**
Estimated Start Date : **As soon as possible**
Closing Date : **23 September 2019**
Reference number : **CFCV/2019/09**

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

FOR THE CONSULTANCY CONTRACT OF A NATIONAL EXPERT ON SUPPLY CHAIN

- 1. Nature of the consultancy:** national consultancy to conduct a training on supply chain management to support companies in detecting and verifying incidents of exploitation in their operations.
- 2. Objective:** IOM Egypt Country Office is organizing capacity building programmes for selected partners to promote the protection of workers, including migrant workers, especially in the recruitment phase and along supply chains.
- 3. IOM project to which the Consultancy is contributing:** the consultancy will contribute to the successful implementation of 'Safeguarding the Workers on the Move in the MENA Region' project that is implemented by IOM. The project aims to contribute to the protection of migrant workers on the move in the MENA region.
- 4. Tasks to be performed under this contract:**
Under the overall supervision of the Head of Labour Mobility and Human Development (LHD) Unit and in coordination with the Project Manager, the Consultant will be responsible for carrying the following tasks:
 - 1) Conduct a desk review of all relevant documents and IOM tools for ethical businesses made available by IOM;
 - 2) Develop training materials on ethical management of labour supply chains;
 - 3) Deliver a two-day training on the topic to participants from the private sector as well as other relevant stakeholders, as needed.
- 5. Tangible and measurable output of the work assignment:**
 - 1) Draft training plan and agenda including learning objectives, training approach, and training material;
 - 2) Prepare knowledge assessment tools i.e. pre/post-tests;
 - 3) Training final report, including recommendations.

6. Detailed deliverables and timeframe:

Tasks	Deliverables	Delivery Timeframe
Draft training plan and material	Learning objectives, training approach, material and agenda, including presentation, and group exercises/handouts, approved by IOM	7 days
Prepare knowledge assessment tools	Pre and post training tests, approved by IOM	2 days
Deliver the training workshop	Two-day training	2 days
Draft final training report and recommendations for future activities	Final report on the consultancy including pre/post-tests results and analysis, insights from training, as well as recommendations on the way forward, approved by IOM	5 days

7. Duration of contract

This contract will be issued for a duration of two months. The total number of working days will be 16 (sixteen).

8. Payment terms of contract

- a) The consultant will be paid a final payment based on the submission of all deliverables as indicated in section 6; and
- b) Final payments will be issued subject to IOM's receipt and approval of all deliverables indicated in Section 6.

9. Performance indicators for evaluation of results (value of services rendered in relation to their cost):

- a) Successful and timely delivery of quality documents as indicated under Section 6 which are endorsed by IOM.

10. OTHER

Any offer made to the candidate or consultancy firm in relation to this Call for CV is subject to funding confirmation.

A prerequisite for taking up the position is legal residency in the country of the duty station, and work permit, as applicable.

11. HOW TO APPLY

Interested candidates are expected to submit their CVs and cover letter to IOM Egypt website www.egypt.iom.int on or before the 23rd of September, 2019. Late submissions will not be considered.

Applications with missing documents will be treated as incomplete and will not be considered for further assessment.

Kindly note that for efficiency reasons, only shortlisted candidates/consultancy firms will be contacted.

12. POSTING PERIOD

From 10.09.2019-23.09.2019