



International Organization for Migration (IOM)
The UN Migration Agency

Call for CV / Expression of Interest

Assignment Title : **National Consultant Legal Review**
Duty Station : **IOM Cairo, Egypt**
Type of Appointment : **Consultancy Contract**
Estimated Start Date : **As soon as possible**
Closing Date : **23 September 2019**
Reference number : **CFCV/2019/06**

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

FOR THE CONSULTANCY CONTRACT OF A NATIONAL CONSULTANT

- 1. Nature of the consultancy:** national consultancy to review legal and institutional frameworks to ethical recruitment and identify active stakeholders in specified sectors of intervention in Egypt.
- 2. Objective:** IOM Egypt Country Office is organizing capacity building programmes for selected partners to promote the protection of workers, including migrant workers, especially in the recruitment phase and along supply chains.
- 3. IOM project to which the Consultancy is contributing:** the consultancy will contribute to the successful implementation of 'Safeguarding the Workers on the Move in the MENA Region' project that is implemented by IOM. The project aims to contribute to the protection of migrant workers on the move in the MENA region.
- 4. Tasks to be performed under this contract:**
Under the overall supervision of the Head of Labour Mobility and Human Development (LHD) Unit and in coordination with the Project Manager, the Consultant will be responsible for carrying out the following tasks:
 - 1) Provide a comprehensive overview of existing national legislation and institutions related to ethical recruitment in Egypt;
 - 2) Analyze gaps in national legislation on ethical recruitment, and provide recommendations;
 - 3) Provide draft report on the aforementioned topics, including comparative analysis of national legislation/regulations against international obligations;
 - 4) Based on the approved report, facilitate a workshop to validate the findings of the report, and propose framework for cooperation between stakeholders.
- 5. Tangible and measurable output of the work assignment:**
 - 1) Compile analytical report on existing national legislation, including comparison to international obligations, and mapping of active stakeholders in the area of fair/ethical recruitment in specified sectors;
 - 2) Deliver a workshop to relevant stakeholders for validation of the findings;
 - 3) Deliver final report, including proposed framework for cooperation between all relevant stakeholders.

6. Detailed deliverables and timeframe:

Tasks	Deliverables	Delivery Timeframe
Compile an analytical report on existing national legislation, including comparison to international obligations, and mapping of governmental institutions in the area of ethical recruitment	Draft report, approved by IOM: <ul style="list-style-type: none">- Introduction- Legal framework (national and international obligations)- Institutional framework- Other non-governmental stakeholders- Recommendations, including proposed framework for cooperation between stakeholders- Annexes	25 days
Deliver workshop to stakeholders for validation of findings	Workshop agenda and presentation, approved by IOM	3 days
Draft final report	Final report, incorporating IOM and stakeholders' feedback, and approved by IOM	7 days

7. Duration of contract

This contract will be issued for a duration of two months. The total number of working days will be 35 (thirty-five).

8. Payment terms of contract

- a) The consultant will be paid a final payment based on the submission of all deliverables as indicated in section 6; and
- b) Final payments will be issued subject to IOM's receipt and approval of all deliverables indicated in Section 6.

9. Performance indicators for evaluation of results (value of services rendered in relation to their cost):

- a) Successful and timely delivery of quality documents as indicated under Section 6 which are endorsed by IOM.

10. OTHER

Any offer made to the candidate or consultancy firm in relation to this Call for CV is subject to funding confirmation.

A prerequisite for taking up the position is legal residency in the country of the duty station, and work permit, as applicable.

11. HOW TO APPLY

Interested candidates are expected to submit their CVs and cover letter to IOM Egypt website www.egypt.iom.int on or before the 23rd of September, 2019. Late submissions will not be considered.

Applications with missing documents will be treated as incomplete and will not be considered for further assessment.

Kindly note that for efficiency reasons, only shortlisted candidates/consultancy firms will be contacted.

12. POSTING PERIOD

From 10.09.2019 to 23.09.2019