



International Organization for Migration (IOM)
The UN Migration Agency

OPEN TO EXTERNAL CANDIDATES

Position Title : Research Support - MHUB
Duty Station : Cairo, Egypt
Classification : Intern
Type of Appointment : Six Months
Estimated Start Date : As soon as possible
Reference Code : **CFCVs/2017/15**
Closing Date : 26 November 2017

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

Context:

North Africa Mixed Migration Task Force and Mixed Migration Hub (MHub)

1. Background:

Human mobility in North Africa is characterized by complex movements originating within the region, as well as in other parts of Africa and the Middle East. They involve regular and irregular migrants, including those escaping poverty, discrimination and other human rights violations, those in search of a more dignified life and better opportunities, refugees and asylum seekers, those looking to reunite with family abroad, smuggled migrants, victims of trafficking and unaccompanied minors. People travelling along these routes often experience severe human rights violations. Refugees and migrants are smuggled, trafficked and held hostage for ransom, thereby being subjected to extortion, forced labour, sexual exploitation, slavery-like practices, servitude and torture, sometimes resulting in death. Migrants and refugees are stranded in transit or get caught up in conflicts and remain in situations of increasing vulnerability. State practice and actions of state authorities can include mandatory detention, inadequate conditions of detention, violence and discrimination by border authorities and unlawful and disproportionate use of force. To address the rights, needs and vulnerabilities of the people moving in these mixed and complex flows, further insight is needed into the circumstances of their movements.

MHub works on behalf of the North Africa Mixed Migration Task Force (NAMMTF) as a regional knowledge hub and coordinating secretariat. The North Africa Mixed Migration Task Force (NAMMTF), consists of the Danish Refugee Council (DRC), the International Organization for Migration (IOM), the Office of the High Commissioner for Human Rights (OHCHR), the Regional Mixed Migration Secretariat (RMMS), Save the Children, the UN High Commissioner for Refugees (UNHCR) and the UN Office on Drugs and Crime (UNODC). Through innovative research and knowledge management activities, and by facilitating inter-agency collaboration, the Task Force aims to promote a human rights-based approach to ensuring the protection of people moving in mixed and complex flows along North African migratory routes.

MHub produces knowledge on human rights protection issues faced by people on the move in

North Africa for use by policymakers, agencies, donors, and researchers, with a view to informing advocacy, policy and programming. MHub is hosted by IOM, based in Cairo, Egypt. To support the development and production of our research products and information materials, MHub seeks a qualified person to join the MHub team as a Research Support Intern.

Management: The Research Support Intern will work under the overall supervision of the MHub Coordinator in close collaboration with the MHub Research Coordinator and Project Officer.

IOM Project: Mhub is funded by the United States State Department's Bureau of Population, Refugees and Migration (PRM) under the project "Addressing Irregular Migration Flows And Upholding Human Rights Of Migrants Along The North-Eastern African Migration Route And North Africa" ('NOAH Phase III') which is managed by the IOM Country Office Egypt.

Core Functions / Responsibilities:

1. Collate and analyse data from qualitative and quantitative sources on migratory flows, migration management and migrant rights in North Africa, including critical assessment of content.
2. Assist in the process of research, collation and editing of MHub's regular publications, including the MHub Trend Bulletin and Central Mediterranean In Focus updates.
3. Complete the layout of MHub routine publications, such as the MHub monthly Trend Bulletins and Survey Snapshots using desktop publishing software such as Adobe InDesign, with consistency and accuracy, working to tight deadlines.
4. Provide content and support for MHub's website and social media platforms, including Facebook and Twitter. This includes critically assessing and selecting appropriate content, and responding to media trends to expand MHub's social media presence.
5. Contribute to the development of MHub's online library using bibliographic software to download and label emerging literature on mixed migration.
6. Coordinate printing and translation of MHub bulletins, survey snapshots, presentations and any other materials, including liaison with internal departments and external translation and printing service providers.
7. Provide logistical support in organizing research events and Task Force meetings with a high level of attention to detail.
8. Provide general office support such as managing office supplies, photocopying, printing etc.
9. Undertake any other support duties as required to assist the MHub team.

Required Qualifications and Experience

a) Education

- o University degree in Social Sciences, International Relations, Migration Studies, Law, Economics, International Development or other relevant subject;

b) Skills:

- o Ability to analyze texts and media to identify credible data sources in the field of mixed migration
- o Ability to undertake timely and accurate online research and data analysis

- Knowledge of desktop publishing software such as Adobe InDesign and Microsoft Office suite, and/or the ability to quickly master new software
- Good knowledge and command of social media tools and basic principles for online content
- Excellent written and verbal communication skills
- Strong interpersonal and organizational skills
- High level of attention to detail;

b) Behavioural:

- Ability to engage critically and thoughtfully with mixed migration literature
- Mature attitude with the ability to work independently and take initiative
- Clear communicator and collegial approach to working in a small team
- Works effectively and respectfully with people of all cultures
- Flexible and able to multi-task effectively

Other:

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

How to apply:

Interested candidates are invited to submit **detailed CV** illustrating their experience in the field and **cover letter** by Sunday, the **26th of November 2017**, at **17:00** O'clock, **Cairo** time on www.egypt.iom.int.

Please note that any application which would not have been submitted through IOM website would be invalid and would not be considered for the standing vacancy.

In addition, please note that applications should be duly done, and only shortlisted candidates will be contacted.