



International Organization for Migration (IOM)
The UN Migration Agency

Open to Internal and External Candidates

Position Title : **Migration Health Physician, H2**
Duty Station : **Cairo, Egypt**
Classification : **NOA**
Type of Appointment : **Fixed term, one year with possibility of extension**
Estimated Start Date : **As soon as possible**
Reference Code : **CAI/2017/09**
Closing Date : **August 29, 2017**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. Internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

Context:

Under the ultimate supervision of the Chief Medical Officer and in daily coordination with the Migrant Assistance Division (MAD) Services Coordinator, the incumbent will support the implementation of Migration Health Activities, and perform the programme support functions outlined in section III, as assigned by the Chief Medical Officer and in coordination with the MAD Services Coordinator.

Core Functions / Responsibilities:

In particular s/he will:

1. Manage and supervise the provision of medical assistance for migrant beneficiaries accessing IOM MAD services.
2. Coordinate medical referrals with relevant hospitals and medical centres and closely follow up on the progress of the medical condition of all case, while simultaneously maintaining quality assurance.

3. Provide and coordinate medical technical trainings for governmental and non-governmental partners and build strong working relationships with key stakeholders.
4. Provide medical services for migrants in detention whenever requested.
5. Identify and advocate on special health needs for individuals/groups and liaise with relevant actors to facilitate the service provisions, including guiding and monitoring of service provisions by IOM staff.
6. Undertake health needs assessments of the migrant population with attention to health determinants and provide guidance to IOM health staff to assure provisions to meet those needs; maintain an on-going monitoring system to assure adequacy of such service provisions, including emergency response preparedness.
7. Ensure the completion of pre-departure medical checks for fitness to travel for non-Egyptian migrants who are willing to return home voluntarily, and coordinate all necessary procedures (including medical escorts).
8. Coordinate and conduct health promotion activities for migrants' and host communities based on the most common health elements affecting the migrants and address public health measures needed to maintain a healthy environment, in the form of outreach clinics and health events.
9. Liaise with Community Health and Outreach Worker (CHWs) networks in migrant dense communities to understand and remain up-to-date on migrant needs and issues.
10. Monitor and ensure the proper storage, maintenance and procurement of basic medical equipment and supplies for the IOM Migration Health Unit including Emergency Medical Kits, Medical Escorts Kits, and other medical items.
11. Regularly review services from a gender perspective and make recommendations to improve gender mainstreaming and gender sensitive services for all.
12. Write, consolidate and submit individual case reports, monthly progress reports on key project activities and statistical reports, ensuring timely submission to the MAD services coordinator.
13. Attend coordination meetings on health issues whenever assigned by Chief Medical Officer or the MAD Services Coordinator.
14. Assist in Monitoring and evaluating the activities conducted by relevant health partners.
15. Attend regular staff meetings as required. Perform such other duties as may be assigned.

Required Qualifications and Experience

Education and Experience

- University degree in medicine, preferably public health, plus seven years of clinical experience; or
- Master's degree in Public Health with five years clinical experience;
- Proven experience in community outreach and dialogue in addition to practical monitoring and evaluation experience;
- Ability to work effectively, independently and deliver under pressure and strict deadlines;
- Fully proficient in Microsoft Office, Internet, PowerPoint and E-mail.

Languages

Fluency in **English** and **Arabic** is required.

Required Competencies

Behavioural

- Accepts and gives constructive criticism
- Follows all relevant procedures, processes, and policies
- Meets deadline, cost, and quality requirements for outputs
- Monitors own work to correct errors
- Takes responsibility for meeting commitments and for any shortcomings

Client Orientation

- Identifies the immediate and peripheral clients of own work
- Establishes and maintains effective working relationships with clients
- Identifies and monitors changes in the needs of clients, including donors, governments, and project beneficiaries

Continuous Learning

- Contributes to colleagues' learning
- Demonstrates interest in improving relevant skills
- Demonstrates interest in acquiring skills relevant to other functional areas
- Keeps abreast of developments in own professional area

Communication

- Actively shares relevant information
- Clearly communicates, and listens to feedback on, changing priorities and procedures
- Writes clearly and effectively, adapting wording and style to the intended audience
- Listens effectively and communicates clearly, adapting delivery to the audience

Creativity and Initiative

- Proactively develops new ways to resolve problems

Leadership and Negotiation

- Convinces others to share resources
- Presents goals as shared interests

Performance Management

- Provides constructive feedback to colleagues
- Provides fair, accurate, timely, and constructive staff evaluations
- Uses staff evaluations appropriately in recruitment and other relevant HR procedures

Planning and Organizing

- Sets clear and achievable goals consistent with agreed priorities for self and others
- Identifies priority activities and assignments for self and others
- Organizes and documents work to allow for planned and unplanned handovers Identifies risks and makes contingency plans
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Professionalism

- Incorporates gender-related needs, perspectives, and concerns, and promotes equal gender participation
- Persistent, calm, and polite in the face of challenges and stress
- Treats all colleagues with respect and dignity
- Works effectively with people from different cultures by adapting to relevant cultural contexts
- Knowledgeable about and promotes IOM core mandate and migration solutions
- Masters subject matter related to responsibilities

Teamwork

- Actively contributes to an effective, collegial, and agreeable team environment
- Contributes to, and follows team objectives
- Gives credit where credit is due
- Seeks input and feedback from others
- Delegates tasks and responsibilities as appropriate
- Actively supports and implements final group decisions
- Takes joint responsibility for team's work

Technological Awareness

- Learns about developments in available technology
- Proactively identifies and advocates for cost-efficient technology solutions
- Understands applicability and limitation of technology and seeks to apply it to appropriate work

Other

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment and verification of residency, visa and authorizations by the concerned Government, where applicable.

Only candidates residing in either the country of the duty station or from a location in a neighbouring country that is within commuting distance of the duty station will be considered. In all cases, a prerequisite for taking up the position is legal residency in the country of the duty station, or in the neighbouring country located within commuting distance, and work permit, as applicable.

How to apply:

Interested candidates are invited to submit their application and cover letter by August 29 2017 at the latest on www.egypt.iom.int

In order for an application to be considered valid, IOM only accepts profiles duly completed. Only shortlisted candidates will be contacted.